Byrneville Elementary School Board of directors

Minutes

**Date**: February 7, 2024

**Call to Order**: 4:12

**Facilitator**: Shelley Levins

# In Attendance

Board Members School Staff

Melanie Killam Ashley Trawick

Mike Digmon Lisa Anderson

Shelley Levins Tracy Barberree

James Moretz Jacke Johnston

Brandy Carter

Approval of Agenda

The agenda for the meeting was reviewed. Melanie Killam made a motion to approve the agenda, Mike Digmon seconded the motion and the motion passed.

Public Forum

None

Approval of Minutes

The minutes were reviewed from the September 27, 2023 meeting. Mike Digmon made a motion to approve the minutes with one correction (Name Change Mark Digmon to Mike Digmon), Brandy Carter seconded the motion and the motion passed.

Financial Reports

Lisa Anderson and Ashley Trawick presented the financial reports for September, October, November and December. A combined report for these months was presented as well; in the future we will use the combined report for our quarterly meetings. Mike Digmon made a motion to approve all financial

statements and Melanie Killam seconded the motion and the motion passed. The updated FTE calculation worksheet was presented as well. Funding has been updated based on 187.66 students.

Unfinished Business

* Staff Leave Policy

Ashley Trawick presented a proposed leave policy for Certified and Support personnel based on the policy of the district. After some discussion, the policy was approved with the addition of this statement: “The leave policy will be reviewed and updated annually at the budget meeting” and with one change “Staff” will be changed to “Certified Personnel”. James Moretz made a motion to approve the policy, Brandy Carter seconded and the motion passed.

Principal’s Report

* Enrollment

Enrollment is 188.

* Staffing

Kathryn Miller has been hired as a bus driver replacing Linda Flowers.

* Building and Grounds

Nothing new to report

* Health and Safety

Nothing new to report

New Business

* 24-25 Parent and Family Engagement Plan and Compact Development

Input was sought on our Parent and Family Engagement Plan and Family Compact.

* Title I SIP Midyear Review

Input was sought on our School Improvement Plan.

* Savings Account/Certificate of Deposit

Mike Digmon will research options and present recommendations at our next meeting.

* The Board requests that an agenda item be added to next meeting’s agenda: Bonus/Raise for Principal duties

Next Meeting

April 24, 2024 at 4:00 p.m.

Meeting was adjourned at 5:20 PM